

HOLLAND BROOK SCHOOL

Paul Nigro, Principal

www.readington.k12.nj.us

P.O. Box 1500 • 52 Readington Road • Whitehouse Station, NJ 08889 • (908) 823-0454 • fax (908) 349-3021

September, 2020

Dear Parent/Guardian,

We look forward to having your children back in school on a rotating schedule starting Tuesday, September 29, 2020.

Next week's schedule is listed below:

Tuesday, September 29	Group A Rotation Group In-Person (Group B Virtual)
Wednesday, September 30	Group A & B Virtual Rotation Day
Thursday, October 1	Group B Rotation Group In-Person (Group A Virtual)
Friday, October 2	Group B Rotation Group In-Person (Group A Virtual)

Moving forward, you can check the daily rotation schedule by clicking on the district calendar link below.

https://www.readington.k12.nj.us/cms/lib/NJ01000244/Centricity/Domain/15/Full%20Calendar%202020-2021%20DISTRICT%209-17-2020.pdf

Please note the following reminders:

- 1) Each in-person rotation day will be an early dismissal day. Parent pickup will be at 12:10 p.m. and the buses will leave shortly thereafter at approximately 12:15 p.m.
- 2) Bus information will be posted to parents by Friday, September 25. Should you have any questions or concerns, please contact the Transportation Department directly at (908) 534-3835.
- 3) Parent drop off in the mornings will continue to be located by the Board of Education parking lot located on the side of the building (not in front of HBS). There will be staff on duty to assist you starting at 7:20 a.m., and you should arrive **no later than 7:35 a.m**. Please have your child exit the right side of the car and move quickly through the drop off line to avoid delays.
- 4) Children who are dropped off in the mornings will wait for the start of the school day inside, sitting 6 feet apart, and monitored by staff members. They will be released at 7:35 a.m. to proceed to homeroom.
- 5) PLEASE REMEMBER BY 7:00 AM ALL STUDENTS ATTENDING SCHOOL IN PERSON will be required to complete the COVID-19 Daily Pre-Screening Form located on the Genesis Parent Portal. Click the link below to review the Tech-Tip on how to complete the daily screening form.

https://docs.google.com/document/d/1fFECnpBCCv7D1f_MOPLmimGtq3QJ1-x9xQL86zN7UkE/edit?ts=5f2c41ed

- 6) If you fail to complete the daily morning COVID Pre-Screening Form for an in-person rotation day
 - a. Your child, if taking the bus, will be pulled aside for a temperature check before entering the building. If your child has a temperature, the Health Office will contact you to pick up your child and will provide you with further instructions for returning to school.
 - b. Your child, if being dropped off in the morning, will exit the car, report to the music room to be temperature checked. If your child has a temperature, the Health Office will contact you to pick up your child and will provide you with further instructions for returning to school.
 - c. We encourage you to complete the on-line, pre-screening form on time, by 7:00 a.m., to prevent significant delays.



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- 7) In addition to bringing a Chromebook when attending school in person, please send your child in with a face mask, a snack and a bottle of water. For guidance on acceptable face masks, please refer to the helpful resources below. Please note the general water fountains have been disconnected, however, the water filling station will remain operational. For classroom snacks, please refer to the helpful resource below for peanut/allergy guidelines. Please feel free to contact the Health Office if any questions regarding food allergies.
- 8) For parent pickup in the afternoon, <u>fifth grade parents</u> will use the HBS main entrance doors, and <u>fourth grade parents</u> will use the entrance located on the left side of the building if you are facing HBS's main entrance. It is located by the main office hallway trophy case.
- 9) If your child is going to be absent for any reason, whether on a in-person or virtual day, you must call the attendance line at (908) 823-0454, press 1. If you are changing your dismissal plan, please email your homeroom teacher and <u>dvasnelis@readington.k12.nj.us</u>. Handwritten notes are being discouraged and we ask that you call or email instead, until further notice.

We would like to thank you in advance for your consideration, flexibility and patience during this time of transition. Should have any questions or concerns, please contact your teachers or the main office.

Sincerely,

Paul Nigro, Principal

Helpful Resources:

Acceptable Face Mask Coverings

https://www.co.hunterdon.nj.us/Coronavirus/images/HCHDFaceCoveringGuidance.pdf

Classroom Snack Guidelines – Peanut/Nut Allergies

https://www.readington.k12.nj.us/cms/lib/NJ01000244/Centricity/Domain/240/General%20Nut%20Allergy%20L etter%20Revised%20General.pdf

Health Office - Can My Child Go to School Today?

https://www.readington.k12.nj.us/cms/lib/NJ01000244/Centricity/Domain/240/parent%20flow%20sheet%20R1.pdf

Afternoon Dismissal Form – Recurring Schedule

Complete and return this form to the main office if your child's PM dismissal plan will be a recurring plan, i.e., parent pick up every day, attending the YMCA, Monday, Tuesday, etc. We will code in Genesis as a recurring event and you will be responsible for contacting the main office if that blanket afternoon dismissal plan changes. https://www.readington.k12.nj.us/cms/lib/NJ01000244/Centricity/Domain/240/RECURRING%20DISMISSAL%20F ORM.pdf

Looking Ahead – September/October 2020 – Rotation Day Schedule https://www.readington.k12.nj.us/cms/lib/NJ01000244/Centricity/Domain/240/Look%20Ahead%20Dates.pdf